

OGC Technical and Planning Committee 2013

ESRIN, Frascati - (Italy), Monday 23rd – Friday 27th September 2013

Dear Participant,

Welcome to Frascati. In order to make your stay in Frascati as pleasant as possible we would like to provide you with some logistics and tourist information about the Frascati / Rome area.

Registration

Registration for the "OGC Technical and Planning Committee" will take place at "Building 14– Reception Desk".

The registration desk will be open: all days from 08.45

Please do not hesitate to contact the conference registration desk for any questions you may have (phone number below).

Coffee Break & Lunch

Coffee and tea will be available in the conference Rooms (Big Hall, Room E, Room D, Room P)
Lunch at 13:45 is available in the Canteen (payable in cash) Building 1 Ground Floor.

Taxi

Should you require a taxi for your departure to the airport or Rome at the end of the meeting or during the event please contact the Registration Desk.

Social Event

Wednesday 25th September h. 19:30 Ristorante Cacciani, via A. Diaz, 13 - 00044 Frascati (Roma) Tel: 06.9401991 <http://www.cacciani.it/ristorante/ristorante.htm>
Monday 23rd September h.18:40 Icebreaker – BIG HALL, bulding 14, Main Floor.

Useful telephone numbers

Registration desk	Tel. 0039 06 941 88671
Emergency numbers	Tel. 0039 06 941 80 220 (when not on site) Tel. 80 333 (from any tel. on site)

Changes to Travel Arrangements

If you need to change your return flights please contact the Travel Office, Ground Floor, Bulding 1.

Onsite services

Internet Use: Wireless Internet available in the Conference Rooms

ATM Cash Machines: Available in bldg 1 ground floor.

We wish you a pleasant stay inFrascati, and a successful workshop.

Technical and Planning Committee

ESRIN, 23 – 27 September 2013

Courtesy Transportation Schedule

- Meeting point for guests of Hotels Bellavista, Cacciani, Colonna and Flora is in Piazza Marconi in front of the Municipality of Frascati (Comune).

	Monday 23/09/2013
Morning	
Bus n. 1 (55seats)	
Piazza Marconi – Frascati	08:45
Arr. ESRIN	09:05
Bus n. 2 (55seats)	
Villa Mercede	09:00
Antica Colonia	09:10
Arr. ESRIN	09:20
Evening	
Bus 1& 2 (55seats)	
Dep. ESRIN	20:00
To All Hotels	

	Tuesday 24/09/2013
Morning	
Bus n. 1 (55seats)	
Piazza Marconi – Frascati	08:00
Arr. ESRIN	08:15
Bus n. 2 (55seats)	
Villa Mercede	08:10
Antica Colonia	08:20
Arr. ESRIN	08:30
Evening	
Bus 1& 2 (55seats)	
Dep. ESRIN	18:40
To All Hotels	

	Wednesday 25/09/2013
Morning	
Bus n. 1 (55seats)	
Piazza Marconi – Frascati	08:45
Arr. ESRIN	09:05
Bus n. 2 (55seats)	
Villa Mercedes	09:00
Antica Colonia	09:10
Arr. ESRIN	09:20
Evening	
Bus 1& 2 (55seats)	
Dep. ESRIN	17:30
To Piazza Marconi (Ristorante Cacciani)	
Night	
Bus n 1 (55 seats)	
To Villa Mercedes & Antica Colonia	21:30/22:00

	Thursday 26/09/2013
Morning	
Bus n. 1 (55seats)	
Piazza Marconi – Frascati	08:00
Arr. ESRIN	08:15
Bus n. 2 (55seats)	
Villa Mercedes	08:10
Antica Colonia	08:20
Arr. ESRIN	08:30
Evening	
Bus 1& 2 (55seats)	
Dep. ESRIN	18:45
To All Hotels	

	Friday 27/09/2013
Morning	
Bus n. 1 (55seats)	
Piazza Marconi – Frascati	08:00
Arr. ESRIN	08:15
Bus n. 2 (55seats)	
Villa Mercede	08:10
Antica Colonia	08:20
Arr. ESRIN	08:30
Evening	
Bus 1 (25seats)	
Dep. ESRIN	18:00
To All Hotels	

USEFUL INFORMATION

Public Transportation to Rome (other than train)

Bus Connection to Underground

You can get a bus from the station in the centre of Frascati just in front of the Town Hall (i.e., the "Comune") in Piazza Marconi. The bus will take you as far as Anagnina underground station (end of underground Line A).

Timetable of Frascati buses can be downloaded at the following URL:

http://www.cotralspa.it/PDF_Orari_Comune/Frascati.pdf

Bus tickets must be bought in advance and can be purchased at the tobacconist's (cost is 1.30 €). We suggest you to buy the ticket back at the same time.

The bus stop at Anagnina is near the newsstand outside the station (right exit, up the stairs).

Underground

In Rome there are three underground lines, i.e. Line A, Line B and Line B1. Maps and timetables can be downloaded at the following URL:

<http://www.atac.roma.it/index.asp?p=2>

Service on all lines runs Sunday to Thursday from approximately 5:30 to 23:30. On Friday and Saturday, service runs from approximately 5:30 to 1:30. Service on Line A is temporarily suspended at 21:00, except on Saturday. Shuttle bus service is provided.

Single tickets cost 1.50 € and can be purchased at all stations, as well as from tobacconists and lots of newsstands (more information is available at <http://www.atac.roma.it/index.asp?p=14>).

Taxi

Taxis in Rome normally charge according with mileage but we suggest you to try to agree a price in advance for any trip from and to Frascati.

Shopping Hours

Shopping hours in Frascati are as follows:

08.30 - 13.00

16.30 - 19.30

Shops normally close on Thursday afternoon and Sunday.

The GS-Carrefour supermarket in the centre of Frascati is open from 8.00 to 20.00 Monday to Sunday.

Shopping hours in Rome are similar except that most of them are closed on Monday morning and open around 16.00 on Monday afternoon. Food shops in Rome generally close on Thursday afternoon and are open on Monday morning.

TRAIN CONNECTIONS

Please check on www.trenitalia.it

A : ROME TERMINI ↔ FIUMICINO AIRPORT

Trains from Fiumicino Airport to Rome Termini station leave every 30 minutes from 06:38 to 23:38.

Trains from Rome Termini station (platforms 25-27) to Fiumicino Airport leave every 30 minutes from 05:52 to 22:52.

Timetable may vary on Sunday and public holidays. The journey takes about 30 minutes.

One-way tickets cost 14.00 €. Tickets can be purchased at vending machines inside both domestic and international arrival halls as well as at train stations.

B : ROME TERMINI ↔ FRASCATI

The journey takes about 30 minutes. One-way tickets cost 2.10 €.

In Frascati, tickets can be purchased at the bar into the station or the newsstand in the small gallery in front of Piazza del Gesù.

At Rome Termini station tickets may be purchased at the check-in area of platform 25 or the self-service machines in the main hall.

All trains run Monday to Saturday (see the tables below). Sunday trains are marked with an *asterisk.

Dep. Frascati	Arr. Rome
05.12	05.41
06.37	07.06
07.38	08.06
08.37 *	09.06
09.37	10.06
10.34	11.11
12.37	13.06
13.48	14.13
14.37 *	15.06
15.37	16.06
16.37 *	17.06
17.37	18.06
18.37	19.06
19.37	20.06
20.37	21.06
21.37	22.06
22.39 *	23.29 ©

Dep. Rome	Arr. Frascati
05.49	06.18
06.35	07.10
07.35	08.05
08.54	09.23
09.54	10.23
11.54	12.23
12.54	13.23
13.54 *	14.23
14.54	15.23
15.54 *	16.23
16.54	17.23
17.54	18.23
18.54	19.23
19.54 *	20.23
20.54	21.23
21.54 *	22.23

© = change at Ciampino *train on Sundays

C : ROME TERMINI ↔ ESRIN (Tor Vergata)

The Tor Vergata station is located 50 meters far from ESRIN (turn left at the exit, go up the stairs, cross the bridge and you are at the main gate of ESRIN). The journey takes about 20 minutes. One-way tickets cost 1.50 €.

Tickets may be purchased at the ESRIN Travel Office. At Rome Termini station tickets may be purchased at the self-service machines in the main hall.

When travelling from Rome to Tor Vergata you are advised to travel in the front part of the train (first four carriages). All trains run Monday to Saturday (see the tables below). Sunday trains are marked with an asterisk.

Dep. Tor Vergata	Arr. Rome
06.38	06.59
07.02	07.27
07.21	07.41
07.53	08.13
08.12	08.34
09.04	09.27
09.22	09.48
11.06*	11.27
12.26	12.48
14.20*	14.48
15.00	15.20
15.23	15.48
16.26*	16.48
16.48	17.13
17.26	17.48
17.48	18.13
18.26	18.48
18.48	19.13
19.22	19.48
19.41	20.13
20.26	20.40
21.22*	21.48
21.48	22.13

Dep. Rome direction Cassino / Frosinone	Arr. Tor Vergata
06.21	06.41
06.28	06.48
07.07	07.24
08.00	08.15
08.35	08.55
09.14	09.31
10.14	10.35
12.14	12.31
13.14	13.31
14.14	14.31
14.49	15.06
15.14	15.31
15.49	16.06
16.14	16.31
16.49	17.06
17.14	17.31
17.49	17.42
18.14	18.31
18.49	19.06
19.14	19.31
19.49	20.06
20.14	20.30
21.16	21.33

22.15 23.10	22.41 23.30
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23.14	23.32
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● = change at Ciampino

A combination of A + B will bring you to and from the centre of Frascati. A combination of A + C will bring you to and from ESRIN.

Map of Frascati



Addresses and telephone numbers of some local hotels:			
Frascati		Grottaferrata	
1	HOTEL FLORA Via V. Veneto 8-10	66	9416110
2	HOTEL CACCIANI Via A. Diaz 15	67	9419415
3	HOTEL ANTICA COLONIA Via Costanzo Montani 5	68	94018061
4	HOTEL BELLAVISTA Piazza Roma 2	69	9421068
5	HOTEL VILLA MERCEDE Via Tuscolana 20	70	9424760
6	HOTEL VILLA TUSCOLANA Via del Tuscolo km. 2	71	942900 9424747
7	Hotel Colonna Piazza del Gesu', 12	72	94018088
		Monteporzio Catone	
		73	HOTEL VILLA VECCHIA Via Frascati, 49 Monteporzio Catone
			06 94340096



Visitors Security and Safety Information

Visitors Pass. (Badge)

Wear your personal access badge visibly at all times during your stay at ESRIN. The badge must be returned at the site exit, when getting back your identity document.

Access by car.

Please comply with the posted speed limits (20 km/h).

- Pedestrians have the right of way. Stop for pedestrians at crossings.
- Do not park in reserved parking areas, on roundabouts or in no parking zones.

ESRIN emergency number

From any internal phone: **3333**

From external (i.e. mobile): **(+39) 06 941 80 220**

Evacuation in case of fire and other emergencies.

In the event of an emergency evacuation, please follow your host and the green signs to the nearest exit. Proceed to the outside meeting points (see reverse plan). Please use the stairs.

DO NOT use the lift.

Informazioni di sicurezza per i visitatori

Tessere di accesso. (Badge)

Il badge deve essere indossato in maniera visibile durante la permanenza nel sito e deve essere restituito alla vigilanza all'uscita del sito, contestualmente al recupero del documento d'identità depositato.

Accesso con automobile.

Vi preghiamo di rispettare i limiti di velocità affissi (20 km/h).

- I pedoni hanno la precedenza.
Fermarsi all'attraversamento di pedoni.
- Non parcheggiate negli spazi riservati, agli incroci, o nelle zone di divieto di sosta.

Numero di emergenza ESRIN

Da un qualsiasi telefono interno: **3333**

Da esterno (i.e. cellulare): **(+39) 06 941 80 220**

Evacuazione in caso di incendio o altra emergenza.

In caso di necessità di evacuazione di emergenza seguite il vostro ospitante e i segnali verso l'uscita più vicina. Procedete al Punto di Raduno. Usate le scale. **NON** usate gli ascensori.

CONFERENCE ROOM

B1	Name	Floor	Ext.
	James Cook	F1	88251
	Magellan	F1	88262
	Annex Room	F1	80299
	Old Reception & Telephone	F0	88261

B2	Name	Floor	Ext.
	Room D	F1	88254
	Room E	F2	88255

B3	Name	Floor	Ext.
	Room Vega	F0	80807

B4	Name	Floor	Ext.
	Room T	F1	88287
	Room S	F1	88286
	Room U	F1	88285
	Room R	F0	88283

B9	Name	Floor	Ext.
	Videoconference	F0	80243
	Ada Byron	F0	88253
	Training Room	F0	88265
	Room F	F1	88256
	Room G	F2	88257
	Room H	F2	88258
	Mercator	F3	88259
	New Reception & Telephone	F1	80260

B11	Name	Floor	Ext.
	Room M	F0	88263

B14	Name	Floor	Ext.
	Big Hall	F1	88671/2
	Room N	F1	88267
	Room O	F1	88275
	Room Q	F2	88276
	Room P	F2	88260

ACCESS TO EARMARKED SECURITY ZONES

PUBLIC



AUTHORIZED ONLY



ACCESSO AREE DI SICUREZZA SEGNALATE

B20	Name	Floor
	Bar & Canteen	F0
	 Waste recycling point. Punto raccolta riciclo rifiuti.	


Please remain in authorized security zones. Si prega di rimanere nelle zone autorizzate.



Site Entrance

External (+39) 06 941 80 220

20 Speed Limit

 Please support our waste recycling efforts

LEGEND

	A, B, C, D
	Meeting Point/Punti Raduno
	Defibrillator
	Security Public Point
	Parking
	Bar & Canteen
	New Reception & Telephone
	Old Reception & Telephone
	2 Buses of Max 55 Seats